



HARPENDEN SWIMMING CLUB

(affiliated to Swim England Hertfordshire & Swim England East Region)

HSC FINIS LEGACY MEET

**Held under Swim England Regulations
and to the Swim England Open Meet Licencing Criteria**

**Saturday 2nd October & Sunday 3rd October 2021
(Saturday afternoon & evening, Sunday morning & afternoon)
Westminster Lodge Leisure Centre, Holywell Hill, St Albans, AL1 2DL
Licence no. 3ER210434**


MEET RULES AND INFORMATION

- 1.** Harpenden Swimming Club is affiliated to Swim England Hertfordshire & Swim England East Region.
- 2.** This Competition is licensed by Swim England for entry into Regional and County Competitions and will be held under Swim England Regulations.
- 3.** Entries may only be accepted from competitors registered as Category 2 members of Swim England, SASA or WASA or competitors from one of the countries affiliated to FINA.
- 4.** The pool length is 25m, 10 lanes, with anti-wave barriers, electronic timing system and a secondary strobe.
- 5.** Age groups for boys and girls are single banded age groups as follows: 9, 10, 11, 12, 13, 14, 15 and 16yrs & over.
- 6.** There will be medals for the top three in each age group in each event.
- 7.** Age as at 3rd October 2021.
- 8.** Heats will be swum with all ages combined and seeded on submitted times.
- 9.** Over the top starts will be used at the Referees' discretion.
- 10.** Once an entry has been accepted a competitor shall swim or give notice of withdrawal. Notice of withdrawals from a club shall be reported to the recorders 10 minutes after the start of warm up at the latest. Withdrawals will be accepted via email to hscmeets@harpendensc.org.uk up until midday on Wednesday 29th September 2021. After this time ALL withdrawals must be made on a withdrawal form at the meet.
- 11.** All swimmers should be supervised by their coaches/team managers during warm up and whilst on poolside. Team managers are responsible for the behaviour of their swimmers at all times.
- 12.** No responsibility can be accepted for any loss or damage to clothing or other articles.
- 13.** Swimmers will not be allowed into the viewing gallery in swimming costumes and footwear must be worn.
- 14.** Swimmers will only be allowed to bring small bags onto poolside and should make use of the lockers provided for all large bags (£1, returnable).
- 15.** Only swimmers, officials and team managers/coaches accredited with deck passes and Harpenden event volunteers will be allowed on poolside.

 secretary@harpendensc.org.uk

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- 16.** Use of any photographic equipment in and around the changing rooms is strictly forbidden. Anyone seen using any such equipment may be asked to leave the event immediately.
- 17.** In accordance with Swim England's Child Safeguarding Policies and Procedures any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images, particularly if those images are being shared with family and friends through social media platforms.
- 18.** Valid entries will be accepted in order of receipt, that is, first come first served. Upper qualifying times have been set. There will be no lower qualifying times, entries without a time will be accepted.
- 19.** The 400m IM and 400m Freestyle may be limited to a maximum of 4 heats in total across both genders.
- 20.** The entry fee is £7.00 per individual event for entries THROUGH your club.
- 21.** Individual entries NOT THROUGH a club will be charged £8.00 per individual event.
- 22.** Complete entries for each club are requested together with a single payment. Later individual entries may not be accepted. Closing date for entries **is MIDNIGHT Friday 10th September 2021.**
- 23.** All club entries with over 8 swimmers must be via Hy-Tek software to hscmeets@harpendensc.org.uk. No entries will be accepted after the closing date or during the meet unless due to promoter's error or omission. Payment by bank transfer to: Harpenden Swimming Club. Account No 80429465 Sort Code: 20-74-09. Please use your club name as a reference.
- 24.** Confirmation of entries will be sent to clubs and posted on our website - www.harpendensc.org.uk
- 25.** Once swimmer entries are confirmed, clubs will be given a 5-day window following the closing date to update their accepted swimmers' times to allow better seeding of the events - this will allow times swum between submitting your entries and the closing date to be used for the event even if such times are faster than the qualification times.
- 26.** Results will be emailed to British Swimming for inclusion in the national Rankings database.
- 27.** Deck passes are available for poolside access at £15 per day (food included) or £25 for the weekend (food included). Maximum number of passes per club will be issued on a basis of 1 pass per 10 swimmers or part thereof to a maximum of 3 per club. Deck passes will not be sold on the day.
- 28.** The Data Protection Act 2018 requires us to provide you with certain information and to obtain your consent before processing data about you. Processing includes: obtaining, recording, holding, disclosing, destruction or retaining information. We require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to Rankings. The information provided by you will be processed in accordance with the Data Protection Act 2018. Consent to process such personal data is deemed to have been given by submission of the entry. Where the personal data of competitors, officials, coaches/tea managers has been passed to us by a third party such as a club rather than by the individuals themselves, we rely on the third party to ensure consent has been obtained.
- 29.** This event may be broadcast online. Any person entering the event will be deemed to have given consent for images to be broadcast.
- 30.** The Promoter and Referee(s), subject to Swim England Regulations, will determine any matter not covered by these conditions.

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31. The Promoter of this event is Bryan Thompson who can be contacted at hscmeets@harpendensc.org.uk.